



Coquitlam Lawn Bowling Club
Guidelines for Step 3
Returning to Normal
Amended on July 6, 2021
Date Approved : July 7, 2021

TABLE OF CONTENTS		PAGE
1. GENERAL REQUIREMENTS		2
2. CLUBHOUSE AREA		2
3. LOCKERS		3
4. EQUIPMENT SHED		3
5. ON THE GREEN		3
6. OTHERS ACTIVITIES		4
7. MEDICAL		4
8. COACHING		4
9. GREENS MAINTENANCE		4

STEP 3 - RETURNING TO NORMAL (RTN) GUIDELINES

1. GENERAL REQUIREMENTS

- 1.1 Safety Monitors will set up hand sanitizers in several strategic locations within the facility, & members will be encouraged to sanitize and / or wash their hands often.
- 1.2 All club members attending the facility must read, understand and agree to comply with this Guidelines document.
- 1.3 All club members attending the facility should sanitize and / or wash their hands often while on site.
- 1.4 Everyone attending the facility must complete or complete a CLBC WAIVER form for the 2021 season, to be kept on file by the club.
- 1.5 All members may access the clubhouse. Facemasks and 2 metre physical distancing are recommended, but optional.
- 1.6 Visitors and spectators are allowed inside the facility.
- 1.7 Facemasks and physical distancing of 2 metres is recommended for indoor spaces at the facility.
- 1.8 There are no physical distancing requirements at the facility, however, facemasks & physical distancing of 2 metres is recommended in all indoor spaces.
- 1.9 Use of face masks and PPE (gloves) are optional everywhere within the facility.

2. CLUBHOUSE AREA

- 2.1 The water fountain will be controlled by the City of Coquitlam according to city protocols.
- 2.2 The kitchen will be open. Facemasks and 2 metre physical distancing are recommended in the clubhouse.
- 2.3 Hand sanitizer will be provided in common areas of the facility.
- 2.4 The clubhouse will be open for all bowling club activities, such as locker access, AED access, bulletin board postings, normal kitchen activities etc.
- 2.5 Signage will be placed near the equipment shed and clubhouse doors outlining the Safety Plan recommendations.
- 2.6 Washrooms will be equipped with sanitizers, and will have limited access for one person at a time. It is the occupants' responsibility to sanitize the used and / or touched washroom equipment after use.
- 2.7 The washrooms will be cleaned on a regular schedule by city crews.

2.8 Signage will be placed in the washrooms outlining the entry limitations and sanitizing responsibilities.

3. LOCKERS

3.1 The clubhouse lockers can be accessed at any time, however, facemasks & 2 metre physical distancing are recommended for all indoor spaces.

4. EQUIPMENT SHED

4.1 Each bowling session will have up to three (3) designated Safety Monitor (SM) volunteers. SM's will put the jacks, mats, rakes, scoreboards, and filled water buckets outside the shed, and set up the sanitizing stations. Safety Monitors will conduct the check-in process and the teams draw process. Facemasks & 2 metre distancing are recommended for all indoor spaces.

4.2 Members wanting to choose or return club bowls may do so at any time. Facemasks and 2 metre distancing are recommended for all indoor spaces.

4.3 Bowlers will return all bowling equipment to the equipment shed. Facemasks & 2 metre distancing are recommended for all indoor spaces.

4.4 Signage outlining Safety Plan recommendations will be posted near the shed doors.

5. ON THE GREEN

5.1 If bowlers are feeling unwell, regardless of the symptoms, they are to stay home.

5.2 Members dropping-in to bowl should arrive at the facility at least 20 minutes before the session is scheduled to begin. Game formats will be decided by the Safety Monitors on duty.

5.3 Games formats and team draws will be decided by the Safety Monitors on duty, depending on member turnout and optimal lane configurations.

5.4 There is no limit on the number of participants allowed at the facility.

5.5 Club foot mats and green mats will be used during bowling sessions unless the green mat requirement is waived by the Greens Director or designate. Bowlers will return foot mats and green mats to the equipment shed at the completion of the bowling session.

5.6 Bowlers will return all other equipment to the equipment shed at session completion.

6. OTHER ACTIVITIES

6.1 Two metre physical distancing is recommended in all indoor areas of the facility.

6.2 All benches are open for use, by members or spectators.

- 6.3 There will be no FUN NIGHTS until further notice.
- 6.4 There will be club tournaments scheduled, as determined & coordinated by the Games Directors.

7. MEDICAL

- 7.1 All volunteers and bowlers attending the facility must read, understand, sign, and submit the Liability Waiver. If volunteers and bowlers have not completed the Waiver, they will NOT be allowed to remain at the facility. The Liability Waiver is in effect for the 2021 season and only needs be submitted ONCE for the entire 2021 season.
 - 7.2 If after you leave the Green and at any time after you have been at the facility you feel unwell, you are to inform the Club President, or other Executive Committee Member.
 - 7.3 It is every bowler's responsibility to help ensure the safety of all by making a timely report of symptoms or illness to a member of the Executive Committee.
 - 7.4 In the event of a suspected case or outbreak of influenza-like-illness, the club will call the Provincial COVID-19 phone line at: 1-888-268-3419 (1-888-COVID19) to determine next steps.
- 8. COACHING - No new member coaching will be done this season** – the club may take in new members if they do not require coaching.

9. GREENS MAINTENANCE

- 9.1 Mowing and other Green maintenance will be scheduled by city staff and coordinated with club members performing related Green maintenance tasks.
- 9.2 City personnel will be responsible for providing their own PPE as required by city protocols.
- 9.3 City personnel will be responsible for maintaining all City of Coquitlam protocols while on site.
- 9.4 All adjustments to, and maintenance of, club owned machinery will be done by the Greens Director (or designate) as required.